



RAINFORD  
HIGH

PART OF RAINFORD ACADEMIES TRUST

### **Everyone Matters**

We expect our community to be polite and respectful: *This means sanitise, social distance and support the school systems*

### **Everyone Helps**

We expect our community to make sensible choices: *This means follow the systems to help everyone stay safe*

### **Everyone Succeeds**

We expect our community to work hard: *This means support the school systems to keep our community safe and COVID free*

### **Keep everyone safe**

In order to support Rainford in keeping everyone safe and our community COVID-19 free, we have written some guidance/expectations for parents. We have written expectations for staff, students and parents so that everyone knows how to support our community. This document also includes key information on attendance. This is not an exhaustive list but highlights key areas we would like your support in.

#### **Parent Expectations**

- Parents do not send students into school if they are showing symptoms of COVID-19 or if a member of the household is showing symptoms. Parents must inform school of this on the first morning of absence. Parents please see the below attendance information.
- Parents need to follow the standard national Guidance for parents and carers on the kind of symptoms to look out for that might be due to Coronavirus (COVID-19).
- Only one parent can accompany a student to school
- Parents only attend for a pre-arranged meetings, any urgent messages need to be given by phone ideally
- Parents cannot gather at entrance gates or doors
- Parents cannot enter site without permission apart from entering reception. Please be advised you may be asked to stand outside if social distancing cannot be met in reception.
- Parents will support school with the student expectations
- Parents will maintain social distancing with staff, students and other parents, with the exception of people from their own household
- Parents will sanitise on arrival to school if entering site
- Parents will discuss the student expectations with students and discuss any concerns with school
- Social distancing must be adhered to in all meetings when on site
- Home visits will be conducted as normal to support attendance and safeguarding. The team visiting do have access to PPE on parental request
- Parents to continue to communicate with school as part of the triangle of support, whereby students, school and home work together to support your child

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- If students are absent from school, we expect parents to encourage students to access their remote learning and inform school if there are issues
- Parents to support the policies of the school, in particular the behaviour, attendance and safeguarding policies
- Parents to ensure students arrive at school punctually, in full uniform and equipped for their day
- If students have dry skin as a result of sanitiser then please support your student with providing them with moisturiser. They will be able to wash their hands at the start of the day, break time, lunch time and the end of the day. Speak to school if this is an issue.
- Parents to engage with COVID-19 educational resources sent out to promote a greater understanding of COVID-19
- If you are worried about a child's welfare or safety, then please contact school either by calling reception and asking for a safeguarding officer or email [safeguarding@rainford.org.uk](mailto:safeguarding@rainford.org.uk) or email [j.kenyon@rainford.org.uk](mailto:j.kenyon@rainford.org.uk) or use SHARP via our school website

### **Attendance Guidance**

Please find attached the rules around attendance. This is going to be an addendum in our attendance policy, which will be uploaded onto our website at the start of the term.

Please adhere to these instructions. If the government change these rules, then we will update you as soon as possible.

The purpose of these rules is to enable everyone to keep our community safe and manage your child's attendance appropriately given the exceptional circumstances of COVID-19.

### **Attendance Policy Addendum – Covid-19**

This addendum has been written to provide clarity around attendance. This is part of our school policy. The above policy still applies from September 2020, but this explains the COVID-19 aspect of attendance.

The DFE have said:

*From the start of the autumn term 2020 pupil attendance will be mandatory and the usual rules on attendance will apply, including:*

- *parents' duty to ensure that their child of compulsory school age attends regularly at the school where the child is a registered pupil*
- *schools' responsibilities to record attendance and follow up absence*
- *the ability to issue sanctions, including fixed penalty notices, in line with local authorities' codes of conduct*

As a school, we will support families in ensuring children are back in school as it is essential students return. We will provide support on a case by case basis and we ask that parents communicate with school.

We understand that this is a challenging time, but the DFE are clear that students need to come to school and we must work together to support your children. We do expect your children in school and we will continue with our communication strategies of phone calls, letters and home visits as we would normally.

### **What happens if my child develops COVID-19 symptoms?**

It is important that you communicate with school.

If your child develops symptoms of Covid-19 **in school**, then they will be **sent home as soon as possible** and you will need to **arrange a test**. Your child's attendance will not reduce until after the test result is received due to the exceptional circumstances.

If your child develops symptoms of Covid-19 **at home**, then **DO NOT** send them into school. **Notify school** of this no later than on the morning of their first day or absence and **arrange a test**. Your child's attendance will not reduce until after the test result is received due to the exceptional circumstances.

School will be in touch regularly to monitor the situation.

#### **Negative result:**

If your child's test is **negative**, then they can return to school as soon as possible. We do not require any evidence of this result. If your child remains off school due to being ill, then this will be marked as an absence due to illness.

#### **Positive result:**

If your child's test result is **positive**, then they will be marked as absent due to illness (an authorised absence) until they are better. They must self-isolate for 10 days from the start of the symptoms. After this time if the only symptoms your child has are a cough and loss of taste/smell, they can return to school as these symptoms can continue for several weeks.

If your child has any siblings, then they will need to self-isolate for 14 days, even if they themselves do not have symptoms. If other people in the household later develop the symptoms, then everyone will need to self-isolate for a further 14 days from the onset of these symptoms. If your child then develops the symptoms, then they will need to self-isolate for a at least 10 days from the onset of the symptoms or until they are better (remember cough and loss of taste/smell may last for several weeks and they can return after 10 days if these are the only remaining symptoms)

During your child's absence, they will have access to remote learning immediately.

#### **What happens if someone in my household develops symptoms?**

If a family member develops symptoms in your household, then they must **arrange to take a test** and your **child must stay off school**. Your child's attendance will not reduce until after the test result is received.

You must notify school and school will be in touch regularly to monitor the situation.

#### **Negative result:**

If the test result is **negative**, then your child needs to return to school the next day.

#### **Positive result:**

If the test result is **positive**, then your child must self-isolate for 14 days. Their attendance will not be reduced by this absence due to the exceptional circumstances. If other people in your household develop symptoms during this time, then your child will need to self-isolate for a further 14 days from the onset of the symptoms.

If your child then develops symptoms of Covid-19 and they test positive, then they will need to self-isolate for a further 10 days at the earliest or until they are better (remember cough and loss of taste/smell may last for several weeks and they can return after 10 days if these are the only remaining symptoms).

#### **What happens if my child or someone in the household tests positive for a Covid-19 test but does not have symptoms?**

#### **Your child:**

If your child is not experiencing symptoms but have tested positive for Covid-19 then your child must self-isolate for at least 10 days starting from the day the test was taken. If your child then develops symptoms

during this isolation period, then they must restart the 10-day isolation from the day they developed symptoms. The absences will be authorised but we may ask for evidence of the test result if we have had previous concerns with your child's attendance.

#### **Others in the household:**

If someone in the household tests positive for Covid-19 but they are not showing symptoms, then your child must self-isolate for the 14 day period, starting on the day the test was taken. If your child then starts displaying symptoms, then they must self-isolate for a further 10 days at least, regardless of what day they were on in the 14-day isolation, from when their symptoms appeared.

#### **Shielding**

Shielding paused on the 1<sup>st</sup> August and now only the clinically extremely vulnerable are needed to shield on the instruction of their Doctor or Paediatrician. Please can you contact school if your child fits into this category and inform us of the instructions of your child's Doctor/Paediatrician so we can support.

If there any other reasons why you feel your child needs to shield, then please contact [j.kenyon@rainford.org.uk](mailto:j.kenyon@rainford.org.uk) and [d.taylor@rainford.org.uk](mailto:d.taylor@rainford.org.uk) to discuss this further.

#### **Catch-up Club**

If your child is absent due to Covid-19, then they will be completing remote learning during the absence and therefore catch-up will not be needed unless they haven't complete their remote learning.

All unauthorised absences or absences due to holidays, will result in catch-up club. See the attendance policy for further information.

If you have any queries please contact Mr Kenyon or Mr Taylor using the emails below.

#### **Support:**

We want to help families with the return to school. As a result we will be in regular contact with families and we take a multi-agency approach to achieving positive outcomes for every child.

Please do not hesitate to contact school with any concerns.

If you have any queries about your child's attendance, then please contact:

Mr Kenyon - Assistant Principal – [j.kenyon@rainford.org.uk](mailto:j.kenyon@rainford.org.uk)

Mr Taylor – Attendance Manager – [d.taylor@rainford.org.uk](mailto:d.taylor@rainford.org.uk)

#### **Keeping mentally and physically well**

This has been a challenging time and we understand that it is difficult to self-isolate. If your child has to self-isolate then it is important that they engage with their remote learning, try and exercise in the home and speak to friends and family to stay mentally and physically as well as they can.

Students can access emotional support through school via emails and phone calls and they can contact online support via [www.kooth.com](http://www.kooth.com).

If you require further support on how to support your child during this time, then please contact your child's pastoral leader using the below email address.

Year 7 – [a.moore@rainford.org.uk](mailto:a.moore@rainford.org.uk)

Year 8 – [a.mccartney@rainford.org.uk](mailto:a.mccartney@rainford.org.uk)

Year 9 – [l.sheedy@rainford.org.uk](mailto:l.sheedy@rainford.org.uk)

Year 10/12 – [m.pendlebury@rainford.org.uk](mailto:m.pendlebury@rainford.org.uk)

Year 11/13 – [h.moreton@rainford.org.uk](mailto:h.moreton@rainford.org.uk)